Bord Altranais agus Cnáimhseachais na hÉireann
Nursing and Midwifery Board of Ireland

Redacted minutes of the hybrid meeting of the Board of the Nursing and Midwifery Board of Ireland (NMBI) held on Tuesday, 19 May 2026 starting at 11.00hrs.

Members present in person

Ms Áine Lynch, President of NMBI
Dr Gráinne Gaffney, Vice President of NMBI
Ms Mary Leahy
Ms Somy Thomas
Dr Aileen Lynch
Dr Conan McKenna
Ms Muireann Ní Shúilleabháin
Ms Anne Marie Duffy

Members attending online

Ms Louise Collins
Ms Marie Lavelle
Mr John Horan
Mr Mark Johnston
Ms Niamh Murphy
Ms Mittu Alungal
Dr Lydia Buckley

In attendance

Ms Carolyn Donohoe, CEO
Ms Kathyann Barrett, Director of Corporate Services and Strategy
Dr Ray Healy, Director of Registration
Ms Lorraine Clarke-Bishop, Director of Education, Policy and Standards
Ms Yvanne Kennedy, Interim Director of Fitness to Practise
Mr Brian Gunnip, IT Manager
Mr David Cassidy, Finance Manager
Ms Claire Nolan, Education Officer
Mr Jack Cleary, Digital Product Owner
Ms Orla Coady, Governance and Secretariat Manager

Item 1 – Apologies and conflicts of interest

1.1 Apologies were received from Ms Karina O’Sullivan, Ms Sonia Shortt, Dr Des Cawley, Mr Ray Dolan, Prof Nadine Farah, Mr Terry McGonigal, Dr Margaret Murphy and Ms Kate O’Halloran.

1.2 The President reminded Board members of the provisions of the conflict-of-interest policy. The President then asked Board members to review the agenda to identify any conflicts of interest.

The President reminded members that matters discussed during this meeting were to remain confidential to Board members and attendees.

Item 2 – President's update

2.1 President's update

The President drew the Board's attention to the report which had been circulated to members in advance of the meeting. The report listed the activities and events the President had been involved in since March, and correspondence received and sent.

The President had met with members of the Registration and Fitness to Practise teams before the meeting. The President said that it was a privilege to meet with staff members and gain insight into the important work carried out across the organisation. She had met with the Corporate Services and Education teams in January.

The President advised the Board of the recent death of former Board member, Prof John Wells. Prof Wells served on the Board from 6 December 2012 to 5 December 2015. During his tenure, Prof Wells made an especially significant contribution as Chair of both the Education and Training Committee and the Standards and Validation Committee. In these roles, he was influential in the development and launch of the new Code of Professional Conduct and Ethics in 2014 and the introduction of new Standards and Requirements for the Undergraduate Education of Nurses in 2016. His insight, experience and commitment greatly contributed to the advancement of the nursing and midwifery professions.

Prof Well's dedication and collegial approach were highly valued by his fellow Board and Committee members and by the organisation more broadly. His warmth and good humour were appreciated by those who had the pleasure of working with him. May he rest in peace.

Item 3 – CEO's update

3.1 CEO report

Mr Brian Gunnip, IT Manager, Mr Jack Cleary, Digital Project Owner and Ms Claire Nolan, Education Officer, joined the meeting during this item.

The Board noted the CEO report, incorporating the directorate reports, which had been circulated to members in advance of the meeting.

Item 4 – MyNMBI Project

4.1 MyNMBI

The Board noted the cover sheet and presentation which had been circulated to members in advance of the meeting and which set out details in relation to:

- MyNMBI NextGen current status
- Funding
- Current activity
- Licensing

The Director of Registration, Mr Cleary and Ms Nolan left the meeting.

Item 5 – Business, Strategy and Finance

5.1 IT Plan 2026

Ms Lavelle joined the meeting during this item.

The Board noted the cover paper and presentation which had been circulated to members in advance of the meeting. The presentation outlined the proposed IT operational plan and priorities for 2026. The plan focused on four key areas:

- Cybersecurity and risk reduction
- Operational and service stability
- Governance and policy enhancement
- Innovation activities

Mr Gunnip advised the Board that the Business, Strategy and Finance Committee had discussed the plan in detail. Following feedback from the Committee, work was currently underway to develop a broader multi-annual Digital and Technology Strategy which would provide a longer-term strategy aligned to NMBI's Business Plan objectives and integrate both general IT and the MyNMBI digital platform.

Action The multi-annual strategy to be presented to the Business, Strategy and Finance Committee and then to the Board in September 2026.

Mr Gunnip left the meeting.

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5.2 Procurement: Multi-disciplinary legal services

The Interim Director of Fitness to Practise joined the meeting.

Dr McKenna declared a conflict of interest and left the meeting as he had taken part in the evaluation of the tender.

The Interim Director of Fitness to Practise joined the meeting.

The Board considered the briefing paper and evaluation report which had been circulated to members in advance of the meeting.

Decision The Board accepted the recommendation of the Business, Strategy and Finance Committee and agreed to award the contract as set out in the briefing paper.

Dr McKenna returned to the meeting.

The Interim Director of Fitness to Practise left the meeting.

5.3 Finance

The Finance Manager, Mr Cassidy, joined the meeting.

5.3.1 *Management accounts – February and March 2026*

The Board considered the management accounts for February and March 2026 which had been circulated to members in advance of the meeting.

Decision The Board accepted the recommendation of the Business, Strategy and Finance Committee and approved the management accounts for February and March 2026.

5.3.2 *Draft financial outlook*

Ms Collins left the meeting during this item.

The Board noted the memo and two accompanying documents which had been circulated to members in advance of the meeting.

Action An updated draft financial outlook would be presented to the Board at its June meeting.

Mr Cassidy left the meeting.

5.4 Business Plan 2026/Objectives and key indicators

5.4.1 *Business Plan key performance indicators (KPIs)*

The Board noted the memo which had been circulated to members in advance of the meeting and which set out the revised set of KPIs which had been developed to support implementation and monitoring of NMBI's Statement of Strategy 2026–2029 and the associated 2026 Business Plan.

5.4.2 *Progress against the Business Plan 2026*

The Board noted the progress tracker which had been circulated to members in advance of the meeting.

5.4.3 *Objectives and key indicators report*

The Board noted the cover paper and draft numerical KPIs for Q1 2026 which had been circulated to members in advance of the meeting. The KPIs from 2023, 2024 and 2025 has also been circulated for comparison purposes. The wider Business Plan quarterly key indicators were presented under item 5.4.1.

The Director of Corporate Services and Strategy addressed items 5.4.1, 5.4.2 and 5.4.3 together noting that, following the introduction of the new Statement of Strategy, work was ongoing to update how organisational performance was measured.

The Director advised that the current approach comprised two parts: a Business Plan progress tracker and a set of numerical KPIs, which were a work in progress, and which included retention of selected existing KPIs from the previous list to enable ongoing trend analysis.

5.5 Periodic Critical Review

The Board noted the briefing paper which had been circulated to members in advance of the meeting.

The Code of Practice for the Governance of State Bodies, published by the Department of Public Expenditure, National Development Plan Delivery and Reform (DPENDR) in 2016, requires each non-commercial state body under the aegis of a Government Department to be subject to a Periodic Critical Review (PCR) no later than every five years.

NMBI had been advised by the Professional Regulation Unit (PRU) in the Department of Health that a cycle of PCRs would begin in the second half of 2026 and continue throughout 2027. All of the health regulators would be subject to review during this cycle. NMBI had not yet received any specific information regarding start dates or other details.

Dr Buckley left the meeting.

Item 6 – Audit and Risk

6.1 Corporate Risk Register

The Board considered the briefing note and report which had been circulated to members in advance of the meeting.

The Board noted that there had been no changes to the Corporate Risk Register since the last Board meeting as the Audit and Risk Committee had not met in that time. The Corporate Risk Register would be reviewed in detail ahead of the Audit and Risk Committee meeting on 23 June 2026 and the Board meeting on 30 June 2026.

Decision The Board approved the Corporate Risk Register.

Item 7 – Fitness to Practice

The Interim Director of Fitness to Practise joined the meeting.

7.1 FTP risk assessment

The Board noted the briefing paper and appendix which had been circulated to members in advance of the meeting.

7.2 Liaison Officer's report

The Board noted the 12-month summary report which had been circulated to members in advance of the meeting and which set out details of the FTP feedback survey which had been conducted as part of the Compassion Project. The survey had been circulated to 233 complainants, witnesses and expert witnesses.

7.3 Reports

7.3.1 *Section 58 orders/undertakings*

The Board noted the report which had been circulated to members in advance of the meeting and which set out details of registrants who were subject to section 58 orders/undertakings to the High Court and undertakings to the Board.

7.3.2 *Conditions report*

The Board noted the update report which had been circulated to members in advance of the meeting. The report gave details of registrants who were subject to conditions which were imposed following fitness to practise proceedings and which were confirmed by the High Court.

7.3.3 *Undertakings report*

The Interim Director provided a verbal update as the report had not been uploaded in advance of the meeting. The report would be uploaded following the meeting and any queries could be addressed at the June meeting.

Item 8 – Minutes and actions of previous meetings

8.1 <u>Minutes of previous meetings</u>

8.1.1 *Minutes of the meeting of 24 March 2026*

The Board considered the minutes of the meeting of 24 March 2026 which had previously been circulated to members.

Decision The Board approved the minutes of the meeting of the 24 March 2026.

8.1.2 *Minutes of the meeting of 25 March 2026*

The Board considered the minutes of the meeting of 25 March 2026 which had previously been circulated to members.

Decision The Board approved the minutes of the meeting of the 25 March 2026.

8.1.3 *Minutes of the meeting of 6 May 2026*

The Board considered the minutes of the meeting of 6 May 2026 which had previously been circulated to members.

Decision The Board approved the minutes of the meeting of the 6 May 2026.

8.2 <u>Actions and matters arising</u>

The Board considered the action list which had been circulated to members in advance of the meeting. There were no matters arising which were not dealt with in the action list or elsewhere on the agenda.

Decision The Board approved the updated action list.

Item 9 – Any other business

There being no further matters for consideration the meeting ended at 14.11hrs.