

Edited minutes of the meeting of the Nursing and Midwifery Board of Ireland (NMBI) on Friday, 13 December 2024 starting at 14.00hrs in the Royal Marine Hotel.

Members present

Dr Louise Kavanagh McBride, President of NMBI
Ms Áine Lynch, Vice President of NMBI
Mr Thomas Glynn
Mr Mark Johnston
Ms Muireann Ní Shúilleabháin
Ms Louise Collins
Mr Ray Dolan
Mr Joseph Shalbin
Mr John Horan
Ms Kate O'Halloran
Dr Conan McKenna
Dr Nadine Farah
Ms Marian Vaughan

In attendance

Ms Carolyn Donohoe, Interim CEO
Ms Kathyann Barrett, Head of Operations
Ms Orla Crowe, Director of Fitness to Practise
Dr Karn Cliffe, Acting Director of Education, Policy and Standards and Director of Midwifery
Ms Lisa Manselli, Programme and Strategy Manager
Ms Orla Coady, Governance and Secretariat Manager

Item 1 – Apologies and Conflicts of Interest

- 1.1 Apologies were received from Dr Don Faller, Ms Mary Leahy, Ms Niamh Murphy, Dr Lydia Buckley, Ms Anne Marie Duffy, Dr Margaret Murphy, Mr Terry McGonigal, Ms Mary Rose Loughnane, Ms Mittu Alungal and Mr Richard Bruton
- 1.2 The President reminded Board members of the provisions of the conflict of interest policy. The President then asked Board members to review the agenda to identify any conflicts of interest. No interests were identified.

Item 2 – Board end-of-year self-reflection session

NMBI staff left the meeting.

Ms Manselli facilitated a discussion on the outputs from the Board self-evaluation questionnaire, interviews with representative Board members and the development of an action plan for the year to come.

NMBI staff returned to the meeting.

Item 3 – Senior management team: End-of-year strategic objectives review

Members of the senior management team gave an overview of the work of each functional area in 2024 and presented updates on how NMBI was performing in the context of the strategic objectives set out in the Statement of Strategy. The following areas were covered:

- Operations
- Education
- Midwifery
- Fitness to Practise

The Board noted that, as the Director of Registration was currently on leave, he had given a presentation on the work of the Registration Department to the Board at its meeting on 27 November 2024.

These presentations were followed by a question-and-answer session with the Board.

The Vice President left the meeting.

Item 4 – Financial statements 2023

4.1 Financial statements 2023

The Board considered the audited financial statements for 2023 which had been circulated to members in advance of the meeting and which included the following:

1. General information about Board members' appointments and terms of office.
2. Governance statement and Board members' report.
3. Statement on internal control.
4. Financial statements.

Draft financial statements for 2023 had been approved by the Board at its meeting on 27 March 2024 and submitted to the Officer of the Comptroller and Auditor General (OCAG) for audit. At its meeting on 27 November 2024, the Board had been presented with a list of the non-material changes suggested by

the OCAG. These changes had been made to the financial statements which had then been returned to the OCAG. The final financial statements had not been returned to the Board by the OCAG for the meeting on 27 November 2024 and the Board had approved the financial statements based on the non-material changes in the briefing paper.

Decision The Board approved the audited financial statements for 2023. The Board authorised the President and Interim CEO to approve and sign the financial statements and the letter of representation to the OCAG in respect of the financial statements.

Item 5 – Any other business

5.2 Presentation to outgoing Board members

On behalf of the Board, the President thanked the following Board members whose term on the Board would end on 14 January 2025, and presented those present with certificates of appreciation to commemorate their term of office:

- Thomas Glynn
- Joseph Shalbin
- Marian Vaughan
- Don Faller
- Richard Bruton

As the Board wished to continue their discussions in private, members of the executive left the meeting.

There being no further matters for consideration, the meeting ended at 18.00hrs.

Signed: _____
Dr Louise Kavanagh McBride
President

Date: _____



Bord Altranais agus
Cnámhseachais na hÉireann
Nursing and Midwifery
Board of Ireland