



Bord Altranais agus
Cnámhseachais na hÉireann
Nursing and Midwifery
Board of Ireland

Information Booklet

Midwives Committee:
Public Interest
Representative

Membership of the Midwives Committee of the Nursing and Midwifery Board of Ireland

The Nursing and Midwifery Board of Ireland (NMBI) is seeking expressions of interest from public interest representatives to participate in the work of the Midwives Committee.

Public interest representatives must not be, and never have been, registered as a nurse or as a midwife in this, or in any other jurisdiction.

There is currently one vacancy for a public interest representative on the committee, but a panel of shortlisted applicants may be formed, from which future vacancies may be filled.

Role of the NMBI

NMBI is the regulatory body for the professions of nursing and midwifery in Ireland. We have a statutory obligation to protect the integrity of the practice of the professions of nursing and midwifery and to protect the public. We perform our functions in the public interest under the Nurses Act, 1985 and the Nurses and Midwives Act 2011, as amended.

We do this by:

- maintaining a Register of Nurses and Midwives;
- promoting high standards of professional education, training and practice and professional conduct amongst nurses and midwives; and
- investigating and considering complaints against nurses and midwives who practise in Ireland.

Committees of NMBI

NMBI committees are established by the Board of NMBI to assist it in the performance of its functions, and to ensure that a broad range of contributions, skills and qualities are available to it in the interest of patients and the public. Committees are composed of Board and non-Board co-opted members who demonstrate knowledge, skills and/or expertise in the primary area of focus and responsibility of a particular committee.

Midwives Committee

The role of the Midwives Committee is to provide advice to the Board in relation to all matters pertaining to midwifery practice, which the Board shall consider when performing functions in relation to midwifery practice.

The Midwives Committee assists the Board so that the Board is effective and able to operate in the best interests of the public and the members of the professions of nursing and midwifery and, in doing so, the Midwives Committee works and liaises with other Board committees, as appropriate. Appointees to the Midwives Committee may be asked to participate on sub-committees and working groups as and when they are convened.

The terms of reference of the Midwives Committee are available to view on our website.

Skills and competencies

Essential

- Demonstrate ability to make informed decisions, think critically and articulate opinions in a clear, concise and logical manner.
- Demonstrate a proven track record of effective judgement, decision making, initiative and analytical thinking.
- Demonstrate experience in problem solving, identifying solutions to complex issues and understanding the impact and implications of the solutions.
- Demonstrate excellent interpersonal and teambuilding skills with proven ability to build relationships with many different stakeholders.
- Demonstrate ability to interact with other committee members in a group setting, valuing the contributions of all members.
- Demonstrate excellent oral and written communication skills with the ability to negotiate and challenge when necessary.
- Demonstrate a strong sense of ethics, integrity and probity.
- Demonstrate an ability to bring objectivity and scrutiny in the role of committee member.

Desirable

- Prior experience developing, reviewing and analysing policies, procedures and guidelines.
- Prior experience providing professional advice, support and guidance to the professions of nursing and midwifery or to other health care professionals.
- Experience related to women's and/or children's issues, for example in an educational, social, or health setting
- Experience in developing, reviewing and analysing best available evidence to inform the delivery and governance of nursing and midwifery care.
- Display significant knowledge of the business and regulatory environment in which NMBI operates or demonstrate capacity to acquire this knowledge.
- Experience of the public and private health sectors.
- Experience working on public boards.

Remuneration

Committee member expenses will be paid in accordance with NMBI's travel and expenses policy and public service travel and subsistence policy.

Term of appointment

The appointment to a committee of the Board will be for an initial period of three years. There should be no expectation of automatic re-appointment to a committee of the Board. You should note that successful applicants will not be employees of NMBI.

Please note: Members may serve no more than a total of two terms on a combined number of NMBI committees of NMBI i.e. if you have previously served a term on a committee other than the Midwives Committee, you will be eligible to serve a term of no more than three years. If you have previously served two or more terms on a committee other than the Midwives Committee, you will not be eligible for membership of the Midwives Committee.

Time commitment

The time commitment will vary depending on the workload. The Midwives Committee meets a minimum of four times a year with meetings lasting 2-3 hours, however additional meeting days may be required.

Location of meetings

All meetings of the committee are held either in NMBI at 18-20 Carysfort Avenue, Blackrock, Co Dublin or remotely by video, with the prior agreement of the Chair. However, from time to time, meetings may be held in other national locations and the work of the committee may necessitate meetings in other locations on occasion. Appointees are expected to be able to sit at all national locations.

Conflicts of interest

Personal or professional relationships with other Board or committee members or with NMBI staff may be perceived as a conflict of interest and should be declared on application.

Application process

- The Director of Midwifery and the Chair of the Midwives Committee/member of the Midwives Committee will review and assess the expressions of interest received against a specific skills and experience matrix.
- A shortlist of candidates may be invited for interview.
- The names of the recommended candidates will be forwarded to the Board of NMBI for approval.

Data protection

NMBI will process any personal data provided by you in connection with an application for this role in accordance with the General Data Protection Regulation and the Data Protection Acts 2018. The data will be kept for no longer than is necessary for the purposes for which that data is processed, and it shall be kept in a manner that ensure appropriate security of the data including the unauthorised or unlawful processing of data.

If your application is successful, your personal data will continue to be processed in accordance with the specified reason of the vacancy for which you have applied, and your data will not be held longer than is necessary.

NMBI may disclose the data that you provided on the application form to external sources for the following reasons:

- Where there is an external assessor assisting in the shortlisting or during interviews for the vacancy to which you have applied, and
- Where required by NMBI's internal and external auditors.

How to apply

1. Carefully read this information booklet.
2. Submit a cover letter confirming that you have never been registered as a nurse or midwife and setting out your suitability for the role including how you meet the required criteria.
3. Attach a CV of not more than two pages including the names and contact details of two referees (not related to you).
4. Return by email to Orla Coady at occoady@nmbi.ie by the closing date stated on the website.