



Minutes of the meeting of the Nursing and Midwifery Board of Ireland (NMBI) held in 18/20 Carysfort Avenue, Blackrock, Co Dublin, on Tuesday and Wednesday, 25 April 2017 starting at 9.00hrs.

Members Present:

Ms E Cassidy, President	Mr L Minihan (from item 2)
Mr J Murray, Vice President	Dr D Lawler (from item 2)
Ms M Barrett (from item 4.3)	Mr M Blake-Knox
Mr P Dolan	Dr L Kavanagh McBride
Ms B Liston	Ms S Cleary (from item 7)
Mr D Manning	Ms K Canning
Mr K McGrane	Ms L Clarke-Bishop
Mr M Higgins (from item 11)	

In attendance:

Ms M Griffin, Chief Executive Officer
Ms U Byrne, Director of Regulation
Ms G Byrne, Acting Director of Registration (items 7 and 9)
Ms V O'Rourke, Fitness to Practice Department
Ms O Coady, Minute taker

Item 1 – Apologies and conflicts of interest

- 1.1 Apologies were received from Mr D Murphy, Prof E Breatnach, Dr R McElvaney, Mr N Giblin, Dr K O'Carroll and Ms M Monahan.
- 1.2 The President reminded Board members of the provisions of the conflict of interest policy. The President then asked Board members to review the agenda to identify any conflicts of interest.

Item 2 – Board private session

As the Board wished to continue its discussion in private Ms Byrne and Ms O'Rourke left the meeting. The President requested that the CEO remain in attendance.

On conclusion of the private session Ms Byrne and Ms O'Rourke returned to the meeting.

Item 3 – Minutes and matters arising

3.1 Minutes of meeting of 21 March 2017

Decision The Board approved the minutes of 21 March 2017.

Arising from item 6.2, the Board was advised that Dr Kavanagh McBride had been appointed chair of the Standards and Validation Committee.

Member of the Preliminary Proceedings Committee, Ms Liston, left the meeting.

Items 4-6 and items 9-11 Fitness to Practise matters

The Board considered the following:

- Two applications pursuant to Section 55(1) of the Nurses and Midwives Act 2011.
- One application pursuant to Section 53(1) of the Nurses Act 2011.
- One report of the Fitness to Practise Committee under the Nurses and Midwives Act 2011.
- One report of the Fitness to Practise Committee under the Nurses Act 1985.
- Eight no prima facie decisions of the Preliminary Proceedings Committee.

Procedures: FTP reports – Nurses Act 1985

Following the judgement in the Dowling and Carroll High Court appeal, the Board considered an amendment to section 2.2 of the procedures of the Board when considering reports of the Fitness to Practise Committee under the Nurses Act 1985.

Decision Following consideration of the matter, the Board agreed to amend the procedures to the following :

Pursuant to paragraph 7 of the Schedule to the 1985 Act, the quorum for a meeting of the Board when considering reports of the Fitness to Practise Committee is nine; provided that, in the case of a meeting of the Board where the matter of the erasure of the name of a nurse (or midwife) from the register or any division thereof, is on the agenda, the quorum shall be twelve.

Item 7 was considered after item 8.

Item 8 – PSA review recommendations – update report

8.1 The Board noted the report which had previously been circulated to members.

Action The president thanked Ms Byrne for the update and requested that the matter be listed for the May general Board meeting for further Board consideration. progress report to be placed on the agenda for the May Board meeting and the following documents to be uploaded to Board members' iPads in advance of the meeting:

- PSA report
- Update report on implementation of PSA recommendations
- Legal advices received in relation to implementation of the recommendations of the PSA report
- Extracts from the minutes of the Board meetings in relation to the recommendations of the PSA report.
- Presentations made to a previous Board by Ms Byrne in relation to FTP cases and nationality or country of primary qualification.

Ms Cleary and Ms G Byrne joined the meeting.

Item 7 – Appointment of new non-Board members to the Fitness to Practise Committee

Decision The Board approved the appointment of Michelle Rose and Orla Mongan to the Fitness to Practise Committee for a period of two years starting from the date of approval by the Board, 25 April 2017.

Ms U Byrne advised that there remained vacancies on the committee for three lay members and additional expressions of interest were being sought.

Item 13 – CEO report

13.1 Management services

The Board considered the proposal which had previously been circulated to members.

Decision The Board agreed to award the contract to Abtran for managed services, data cleansing and data process improvement services in the Registration Department.

13.2 Draft annual report 2016

Action Board members to email their comments on the draft annual report 2016 to the CEO.

Items 13.3 and 13.4 were deferred to the May Board meeting.

13.5 Reform agenda progress report

The Board noted the report which had previously been circulated to members.

Action The report to be placed on the agenda for the May Board meeting.

13.6 Tender evaluation report on programme manager

Decision Following a verbal proposal by the CEO, the Board agreed to award the contract to Crafting Vistas subject to receipt of the supporting documentation.

13.7 Media monitoring

The Board noted the Oireachtas monitoring report and recent media articles.

Item 14 - Education

14.1 Response to Department of Health consultation

Decision The Board approved the response prepared by NMBI on the Department of Health's public consultation on the *Policy for Graduate, Specialist and Advanced Nursing and Midwifery Practice*.

Action Any comments on the response to be emailed to the CEO or Dr M Doolan by Thursday, 27 April 2017.

Dr Lawler left the meeting.

Item 15 - Governance

15.1 Ms Lisa Manselli, Crafting Vistas, joined the meeting and gave a presentation to the Board entitled *Reporting on performance and delivery of the statement of strategy*.

This presentation was followed by workshops facilitated by Ms Manselli. The minute takers left the meeting following the presentation.

Item 16 – Any other business

16.1 Expense claims

The CEO advised members that the rates for travel and subsistence had changed on 31 March 2017 and requested all members to complete expense claims up to



that date.

There being no further matters for consideration the meeting concluded at 18.20.