



Minutes of the meeting of the Nursing and Midwifery Board of Ireland (NMBI) held in 18/20 Carysfort Avenue, Blackrock, Co Dublin, on Thursday, 21 June 2018 starting at 9.30hrs.

Members Present:

Ms E Cassidy, President	Mr L Minihan
Dr Louise Kavanagh McBride, Vice President	Ms E Kelly
Mr L Hamill	Mr M Blake-Knox
Mr K McGrane	Ms K Lombard
Ms B Liston	Mr D Murphy
Mr D Manning	Mrs T King
Ms M Gorman	

In attendance:

Ms U Byrne, Director of Regulation
Mr M Balfe, Director of Corporate Services and Finance (items 5-7)
Ms D Johnston, Director of Midwifery (item 9)
Ms L Crimin, Director of Registration (item 5)
Ms L Manselli, Crafting Vistas (items 5-6)
Mr R Foley, Clarion Consulting (item 5)
Ms T Rafferty (item 10)
Mr E Lyons, Beauchamps Solicitors (item 11)
Ms A de Búrca, Communications Manager (items 1-7 and 10)
Ms V O'Rourke, Fitness to Practice Department
Ms O Coady, Board Secretary

General Board business

Item 1 – Apologies and conflicts of interest

- 1.1 Apologies were received from Ms C Cocoman, Mr P Dolan, Ms K Canning, Ms Elaine Cassidy, Mr M Higgins, Dr D Lawler and Ms L Clarke-Bishop.
- 1.2 The President reminded Board members of the provisions of the conflict of interest policy. The President then asked Board members to review the agenda to identify any conflicts of interest. No interests were declared.

Item 2 – Board private session

As the Board wished to continue its discussion in private Ms Byrne, Ms O'Rourke

and Ms de Búrca left the meeting.

On conclusion of the private session Ms Byrne, Ms de Búrca, Ms O'Rourke returned to the meeting.

Item 3 – Minutes and actions of previous meetings of 22-23 May 2018

Minutes of meeting of 22-23 May 2018

Dr Kavanagh McBride pointed out that the programmes listed under item 15 were all BSc (Hons) programmes and not BSc programmes.

Decision The Board approved the minutes of 22-23 May 2018 subject to the inclusion of (Hons) for each programme.

Minutes of meeting of 31 May 2018

Decision The Board approved the minutes of 31 May 2018.

Decision The Board approved the updated action list, which is attached as an appendix to these minutes.

Item 4 – Matters arising from the minutes of 22-23 May 2018

There were no matters arising from the minutes of 22-23 May 2018 that were not dealt with on the action list or elsewhere on the agenda.

Mr Balfe, Mr Foley, Ms Crimin and Ms Manselli joined the meeting.

Item 5 – Registration

Mr Foley gave a presentation updating members on the progress of Project Nightingale to date. This was followed by a question and answer session.

Project Nightingale is to be a standing item on the agenda for each scheduled Board meeting until project completion.

Mr Foley and Ms Crimin left the meeting.

Item 6 – Governance and Finance

6.1 Progress against the Statement of Strategy

Ms Manselli gave a presentation updating the Board on the progress of the

organisation against the strategy for the first half of 2018. Ms Manselli stressed the importance of the successful completion of the registration project and the project to monitor the maintenance of professional competence (MMPC) in achieving the milestones set out in the Statement of Strategy.

An update document was circulated to the Board for their consideration. Ms Manselli requested the Board's approval to publish the document on NMBI's website and advised that up-to-date figures would be included in the document before publication.

Decision The Board approved the document for publication on NMBI's website.

Ms Manselli left the meeting.

6.2 NMBI nominee to the council of the Medical Council

A request for expressions of interest had been sent out to former Board members and current committee members who were registered nurses and/or registered midwives. Following consideration of these expressions of interest, the Governance and Finance Committee was recommending that the Board nominate former Board member, Mr John Murray, to represent NMBI on the council of the Medical Council. In reaching this decision, the committee considered that Mr Murray had not only the skills identified by the Medical Council in its letter but also had extensive experience as a board member and in the areas of fitness to practise and regulatory governance.

Decision The Board agreed to nominate Mr Murray as the NMBI representative to the Medical Council.

Action A letter would be sent to the Department of Health advising of the Board's decision.

Action Ms Coady to develop criteria and a selection process for the selection of further NMBI representatives to boards.

Item 7 – Risk Register

Mr Balfe informed the Board that the Audit and Risk Committee and the Governance and Finance Committee were recommending the inclusion of two new risks into the Risk Register. Drafts of these risks were circulated to the Board.

Decision The Board agreed that both risks with the above scoring should be included in the Risk Register.

Action The updated Risk Register would be presented to the Board for noting at the meeting on 24-25 July 2018 together with the updated Risk Management Policy.

Mr Balfe left the meeting.

The President briefly left the meeting. In the absence of the President, the Vice President assumed the chair.

Mr A Kidpalos, Professional Officer, joined the meeting.

Item 8 – Professional Standards (Nursing)

8.1 National University of Ireland Galway

The Board considered the briefing document, which had previously been circulated to members, and which set out information on the following programmes:

- BSc (Hons) in Nursing (General)
- BSc (Hons) in Nursing (Psychiatric).

Decision In accordance with Section 85(2) of the Nurses and Midwives Act 2011 the Board approved the following courses for five years or until the next site visit whichever is the earliest:

- BSc (Hons) in Nursing (General)
- BSc (Hons) in Nursing (Psychiatric).

8.2 Dublin City University

The Board considered the briefing document, which had previously been circulated to members, and which set out information on the following programmes:

- BSc (Hons) in Nursing (General)
- BSc (Hons) in Nursing (Intellectual Disability)
- BSc (Hons) in Nursing (Psychiatric)
- BSc (Hons) in Nursing (Children’s and General).
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Decision In accordance with Section 85(2) of the Nurses and Midwives Act 2011 the Board approved the following courses for five years or until the next site visit whichever is the earliest:

- BSc (Hons) in Nursing (General)
- BSc (Hons) in Nursing (Intellectual Disability)
- BSc (Hons) in Nursing (Psychiatric)
- BSc (Hons) in Nursing (Children’s and General).

8.3 St Angela’s College Sligo

The Board considered the briefing document, which had previously been circulated to members, and which set out information on the following programmes:

- BSc (Hons) in Nursing (General)
- BSc (Hons) in Nursing (Intellectual Disability).

Decision In accordance with Section 85(2) of the Nurses and Midwives Act 2011 the Board approved the following courses for five years or until the next site visit whichever is the earliest:

- BSc (Hons) in Nursing (General)
- BSc (Hons) in Nursing (Intellectual Disability).

8.4 Competency assessment documents

The Board considered the following suite of six documents which had previously been circulated to members:

- Guidelines for completing competence assessment document
- Short Practice Placement Year One (3 weeks or less)
- General Practice Placement Year One (4 weeks or more)
- Children’s Practice Placement Year One (4 weeks or more)
- Psychiatric Practice Placement Year One (4 weeks or more)
- Intellectual Disability Placement Year One (4 weeks or more)

Decision In accordance with Section 85(2) of the Nurses and Midwives Act 2011 the Board approved the suite of six documents.

Mr Kidpalos left the meeting.

Ms Johnston joined the meeting.

Item 9 – Professional Standards (Midwifery)

9.1 National University of Ireland Galway

The Board considered the briefing document, which had previously been circulated to members, and which set out information on the following programme:

- BSc (Hons) in Midwifery

Decision In accordance with Section 85(2) of the Nurses and Midwives Act 2011 the Board approved the following courses for five years or until the next site visit whichever is the earliest:

- BSc (Hons) in Midwifery (NUIG)

9.2 University of Limerick

The Board considered the briefing document, which had previously been circulated to members, and which set out information on the following programme:

- BSc (Hons) in Midwifery (UL)

Decision In accordance with Section 85(2) of the Nurses and Midwives Act 2011 the Board approved the following courses for five years or until the next site visit whichever is the earliest:

- BSc (Hons) in Midwifery (NUIG)

9.3 Trinity College Dublin

The Board considered the briefing document, which had previously been circulated to members, and which set out information on the following programme:

- BSc (Hons) in Midwifery

Decision In accordance with Section 85(2) of the Nurses and Midwives Act 2011 the Board approved the following courses for five years or until the next site visit whichever is the earliest:

- BSc (Hons) in Midwifery (TCD)

Action The Board requested that the reports for nursing and for midwifery be formatted and presented in a uniform manner. Ms Byrne agreed to speak to Ms Foley, Director of Professional Standards (Nursing) and Ms Johnston, Director of Professional Standards (Midwifery) about this.

Ms Rafferty joined the meeting.

Ms de Búrca returned to the meeting.

Item 10 – Monitoring the Maintenance of Professional Competence (MMPC)

Ms Rafferty updated the Board on the project so far. Ms Rafferty advised that a meeting had taken place between Ms Rafferty, the former Interim CEO, Mary Griffin, Ms Mary Gobbi, chair of the steering group and Department of Health (DOH) representatives.

Ms Rafferty and Ms de Búrca left the meeting.

The meeting was adjourned for lunch at 12.20hrs. The meeting resumed at 12.55hrs.

Being members of the Preliminary Proceedings Committee, Mr Murphy, Ms Gorman, Mrs King and Ms Liston, left the meeting.

As the Board wished to continue its discussion in private Ms Byrne and Ms O'Rourke left the meeting.

On conclusion of the private session Ms Byrne and Ms O'Rourke returned to the meeting.

Fitness to practise matters

The Board considered the following:

- Eight no prima facie decisions of the Preliminary Proceedings Committee.
- One application pursuant to Section 5(11) of the Nurses and Midwives Act 2011.
- Two applications pursuant to Section 58 of the Nurses and Midwives Act 2011

There being no other matters for consideration, the meeting concluded at 15.05hrs.



Signed: _____
Essene Cassidy
President

Date: _____